



## LAUGHTON PARISH COUNCIL

### November Budget Meeting Minutes 23<sup>rd</sup> November 2016

**Present: Cllr Miranda Dart, (Vice-Chairman), Cllr Jackie Breeds, Cllr Mike Cook, and Cllr Genesis Alexander**

#### **No members of the public present**

1. **Apologies** - Apologies received from Cllr Alex Carey and Cllr Chris Mortimer
2. **Declaration of interest. To receive notices of declarations personal and prejudicial, in respect of items on this agenda including request for dispensation relating to Laughton Parish Hall.** – The Clerk received dispensation requests from all members to discuss matters of a financial and other nature regarding Laughton Parish Hall.
3. **Questions from members of the public , relating to matters on this agenda-** None
4. **Financial Breakdown of current income and expenditure to date including actual spends from previous years.** The clerk distributed papers with the amounts of the current expenditure to date (16<sup>th</sup> November 2016) and the previous year's expenditure. Members noted these figures.
5. **Estimated budget for 2017/2018 – (papers to be circulated) – To consider and amend my budget recommendations.** – The clerk distributed papers with the expenditure forecast for 2017/2018. The council members discussed the figures considering each heading amount with reference to the current and previous year's expenditure. Some amendments to the predicted costs were made to establish a realistic forecast for the next financial year. After these adjustments the budget requirement for 2017/2018 was **Agreed** at £14,246.
6. **Recommendations to next Parish Council meeting for ratification including recommended amount to set precept. Agreement can be made by email if required.** – The members were made aware of the grant reducing for the accounting year 2017/2018. Members were mindful of this and will not continue to draw on reserves unless it is deemed a necessity. The council members discussed the possibility of ratifying the precept by email if it was considered essential. All **Agreed** to this recommendation
7. **Urgent items or items for referral to next agenda –**

**WD/2016/2594/F- THE ESTATE OFFICE, PARK LANE, LAUGHTON, BN8 6BP- PROPOSED EXTENSION TO OFFICES** – Decision to be made by email

The Clerk had received a letter from two members of the Parish regarding the school musical instruments. The clerk will create a letter of response and will email to all councillors for approval. All **Agreed** this procedure.

The meeting closed at 21.15pm