



LAUGHTON PARISH COUNCIL



TO ALL MEMBERS OF THE PARISH COUNCIL: Cllr Alex Carey, Cllr Genesis Alexander, Cllr Jackie Breeds, Cllr Mike Cook, Cllr Miranda Dart (Vice Chair), and Cllr Chris Mortimer.

**You are hereby summoned to the Parish Council Meeting. To be held at the Laughton Parish Hall
Wednesday 15th February 2017 7.30PM**

Meeting called by Fiona Hensher, Clerk

Signed: *F E Hensher*

Date: 9th February 2017

PARISHIONERS, OTHER MEMBERS OF THE PUBLIC, AND PRESS HAVE A RIGHT AND ARE WELCOME AND ENCOURAGED TO ATTEND.

The press and members of the public are reminded that they must remain silent when the meeting is in progress in accordance with The Public Bodies (Admission to Meetings) Act 1960.

The chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to address the meeting in relation to an agenda item.

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. ELECTION OF CHAIRMAN**
- 3. DECLARATIONS OF MEMBERS' INTERESTS**
- 4. TO ACCEPT THE MINUTES FROM THE LAUGHTON PARISH COUNCIL MEETING HELD ON THE 18th January 2017.**
- 5. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC, RELATING TO MATTERS ON THIS PUBLIC AGENDA**
- 6. EAST SUSSEX COUNTY COUNCIL AND WEALDEN DISTRICT COUNCIL REPORTS**
- 7. PLANNING,**
 - a) Plans**
 - b) To consider any planning applications that have been received after agenda has been published.**
 - c) Planning applications refused, approved, referred, withdrawn or appeals**

WD/2016/2594/F – Proposed extension to offices, The estate office, Park Lane, Laughton, BN8 6BP APPROVED

- d) **To note approved responses to applications and appeals approved by email.**
- e) **Other planning matters- To discuss or note any other planning matters brought to the attention of the Parish Council.**
 - **Letter regarding alleged unauthorised stationing of a residential caravan/motor home, Parkside Farm, Shortgate Lane, Laughton, BN8 6DG**
 - **Letter regarding alleged unauthorised change of use of outbuilding Sycamore Cottage, Church Lane, Laughton, BN8 6AH**
 -
- 8. FINANCIAL MATTERS- *Authorisation of payment of Accounts – to approve accounts for payment – (a Schedule of Receipts & Payments will be presented at meeting)* – List of payments on separate sheet**
- 9. PUBLIC ACCESS DEFIBRILLATOR- Report to be given by Cllr Alexander**
- 10. PLAYGROUND AREA REVIEW- Discuss monthly report and work carried out on the playgrounds and to consider writing to safety officer with feedback.**
- 11. COMMUNITY HALL – To discuss the broader use, advertising and management of facilities alongside the current use by Laughton Parish School.**
- 12. VILLAGE TROUGHS IN VILLAGE CENTER – Cllr Dart reporting after discussion with Parishioners**
- 13. PENSION WORKING PARTY – To create a working party for the clerk’s pension**
- 14. ASSET LIST – Discuss the previously circulated list**
- 15. HIRE OF VILLAGE GREEN AND PELHAM FIELD – Clerk to report response from the letter sent to solicitor (via phone conversation.) To discuss the next actions required.**
- 16. AGENDA ORDER – Consider revising the layout of the agenda.**
- 17. CORRESPONDENCE**
 - **Laughton Preschool email regarding banner**
 - a) **Correspondence after the agenda was published**
 - b) **To discuss responding to correspondence between meetings**

18. Outstanding Matters –

- a) Review of financial regulations**
- b) Review of parish council risk assessment**
- c) To carry out requirements from internal audit**

19. CLERK OVERTIME- Clerk's overtime to be agreed due to back log of work for January and holiday.

20. REPORTS (by leave) NOT FOR DECISION