



LAUGHTON PARISH COUNCIL



TO ALL MEMBERS OF THE PARISH COUNCIL:

You are hereby summoned to the Annual General Meeting. To be held at the Laughton Parish Hall, Wednesday 17th May 2017 at 7.30pm

From Laughton Parish Council,

Signed by the Vice Chair: Miranda Dart

Date: 10/05/2017

- 1. Election of Chairman**
- 2. Public Session**
- 3. To accept the minutes from the meeting held on Wednesday 19th April 2017,**
- 4. Declarations of interest. To receive notices of declarations personal and prejudicial, in respect of items on this agenda.**
- 5. Election of Vice Chairman**
- 6. East Sussex County Council and Wealden District Council reports**
- 7. APPOINTMENT OF COUNCILLORS TO COMMITTEES**
 - Planning**
 - To agree delegated authority of consider planning applications by email?**
- 8. APPOINTMENT OF COUNCILLORS AS PARISH REPRESENTATIVES**
 - Village Hall Committee/Trustee**
 - Laughton Parish Council Tree Warden**
 - WDALC (Wealden District Association of Local Councils)**
 - Parish Emergency Officer**
 - Neighbourhood Watch/Crime prevention initiative**
- 9. Planning**
 - a) Plans**
 - WD/2017/0097/F – CHURCH COTTAGE, CHURCH LANE, LAUGHTON, BN8 6AH – NEW GARDEN ANNEXE BUILDING AND NEW CAR PARKING AREA**
 - b) To consider any planning applications that have been received after the agenda has been published.**
 - c) Planning applications refused, referred, withdrawn or appeals**

- d) To note approved responses to applications and appeals approved by email

**WD/2016/2647/F – NEW EXTERNAL STAIRCASE TO GARAGE ROOF VOID. 3
NEWCONSERVATION ROOF LIGHTS TO NORTH ELEVATION OF GARAGE. GROUND AND
FIRST FLOOR EXTENSION TO REAR OF PROPERTY – LIGHT FARM, CHURCH LANE,
LAUGHTON, BN8 6AH - APPROVED**

**WD/2017/0571/F & WD/20170485/LB – SINGLE-STOREY REAR EXTENSION,
HAMMONDS, COMMON LANE, LAUGHTON, BN8 6BY APPROVED**

- e) Other planning matters – to discuss or note any other planning matters brought to the attention of the Parish Council.

- The enquiry onto the alleged unauthorised widening of classified road, highway verge opposite Greensted, Shortgate lane, currently awaiting a response.

- 10. Financial Matters – Authorisation of payments of accounts –To approve accounts for payment – (a schedule of receipts & payments will be presented at the meeting) – list of payments on separate sheet.**
- 11. Review and completion of audit – To sign the completed audit,**
- a) **Section one** – Annual governance statement
 - b) **Section two** – Accounting statement
- 12. Parish Council Insurance** – To agree which insurance company to proceed with renewal quotes to be shown by clerk.
- 13. Village troughs in the village centre** – Cllr Carey to discuss quotes obtained and next action to be taken.
- 14. To discuss maintenance of the items on the asset list-** To discuss quotes obtained and next action to take.
- 15. Ringmer Gliding Club** – Cllr Cook to report his findings
- 16. Power on the Green** – Cllr Mortimer to discuss lottery grant application
- 17. Outstanding Matters** –
- 18. Online Banking Forms to be agreed and signed** – Forms to be signed
- 19. Correspondence**

- **Letter received from Mrs West**
- **Email regarding Carol Foster**

a) Correspondence after the agenda has been published.

20. Clerks Pension – Clerk to update Councillors on the declaration application.

21. Clerk overtime and Holiday - Clerk's overtime to be agreed and holiday

22. Annual General Meeting - to agree on refreshments for the Annual Parish Meeting

23. Reports (by leave) not for decision