



## LAUGHTON PARISH COUNCIL



### **UNADOPTED Minutes**

Minutes of the Parish Council meeting held on the 10<sup>th</sup> June 2020 at 7pm. Meeting held virtually. This virtual meeting is allowed under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England & Wales) Regulations 2020.

Present: (Chair) Cllr Dart, (Vice Chair) Cllr Weller, Cllr Breeds, Cllr Crozier, Cllr Hallam and Cllr Watts (Wealden District Council)

No members of the public present

#### **1. Public Session**

*None*

#### **2. Apologies for absence**

*None Received*

#### **3. To accept the Minutes from the meeting held on Wednesday 13<sup>th</sup> May 2020,**

*The Minutes were agreed and will be signed accordingly at the next available opportunity abiding by the social distancing rules set out by the government.*

#### **4. Declarations of interest. To receive notices of declarations personal and prejudicial, in respect of items on this agenda.**

*None*

#### **5. Members to agree confidential items on the agenda for the exclusion of the press and members of the public.**

*None*

#### **6. East Sussex County Council and Wealden District Council reports**

##### **ESCC – No Report**

*WDC - Cllr Watts informed members Alex White who circulated the Wealden Hub updates has retired. Andy Vincent will now be sending reports fortnightly.*

*Cllr Dart asked Cllr Watts about a parking situation at the Village Shop and if he had any recommendations. Cllr Watts recommended discussing the issue with the Highways Department.*

#### **7. Planning and licence applications**

*a) Plans – None*

*b) To consider any planning applications that have been received after the agenda has been published. - None*

*c) Planning applications refused, referred, withdrawn or appeals – None*

- d) **To note approved responses to applications and appeals approved by email** – (These responses can be found on the Wealden District Council website or by request to the Clerk.)

**WD/2018/0234/F & WD/2018/0235/LB**– CHELWOOD, POUND LANE, LAUGHTON, BN8 6BE  
Description: SINGLE-STOREY EXTENSION TO PROVIDE GROUND FLOOR BEDROOM, UTILITIES AND KITCHEN/DINING SPACE WITH ASSOCIATED LANDSCAPING TO PRIVATE OUTDOOR AMENITY. DOUBLE TIMBER FRAME GARAGE TO REPLACE EXISTING SINGLE GARAGE. REPLACEMENT OF UNAUTHORISED CLOSE-BOARDED FENCE WITH POST AND RAIL FENCE.

**Planning application WD/2020/0771/F** - OLD LAUGHTON SAWMILL, PARK LANE, LAUGHTON, BN8 6BP  
Description: REMOVAL OF EXISTING STORAGE BUILDINGS AND STATIONING OF 28 SELF-STORAGE CONTAINERS.

These applications were noted.

Cllr Dart raised the planning application WD/2020/0771/f to Cllr Watts as there have been numerous concerns over the lane and its safety due to increased traffic which would occur if this application was to be agreed. Cllr Watts will raise these concerns with the Planning Officer.

- e) **Other planning matters – to discuss or note any other planning matters brought to the attention of the Parish Council.**

- **Draft Statement of Community Involvement (SCI) Consultation** – *Members agreed Cllr Dart will respond to this consultation on behalf of the Parish Council.*
- Wealden Strategic Housing and Economic Land Availability Assessment (SHELAA) – Call for Sites and Broad Locations – **Members noted this email**

- f) **Licence applications received before or after the agenda has been published.**  
*None received*

8. **Financial Matters – Authorisation of payments of accounts –To approve accounts for payment – (a schedule of receipts & payments will be presented at the meeting)** – list of payments on separate sheet.

- June Payments – All payments were agreed and will be authorised online by Cllr Breeds.
- Agree bank reconciliations for April and May – Members agreed the Bank reconciliation and they will be signed by the Chair as soon as possible following the Covid 19 guidelines.

9. **Review and completion of audit – To sign the completed audit,**

- a) **Section one** – Annual governance statement  
*Members discussed the previously circulated document and it was agreed the correct internal controls are in place. Cllr Dart and the Clerk will sign the statement accordingly under Covid 19 guidelines at the next opportunity.*
- b) **Section two** – Accounting statement

*Members discussed the previously circulated document and it was agreed the figures were correct. Cllr Dart and the Clerk will sign the statement accordingly under Covid 19 guidelines at the next opportunity.*

- c) **Internal audit report** – *Members discussed the previously circulated report and reviewed the comments from the internal auditor. There are no significant actions to report and any recommendations will be actioned by the clerk.*

## **10. ITEMS FOR DECISION AND ALLOCATION OF RESOURCES**

**10.1.- Village Maintenance** – *Members agreed to ratify the quote received for £300 to install the new bins in the Parish. The old bins will also be removed at the same time. The installation has begun and will be completed soon.*

**10.2.- Playground Maintenance** – *Members discussed the email received from the insurance company which recommended to weekly inspect the playgrounds to make sure the cable ties and posters still remain and to clean and sanitise the area on a daily basis. This is to make sure residents are aware the playgrounds remain closed until further notice. The Parish Council will continue to monitor guidelines and recommendations from the government for the re-opening of the playgrounds.*

*- Playground will be annually inspected in June - Members noted the inspection*

**10.3.- Speed Related Issues/concerns in Laughton**– *An accident occurred and has been recorded. A notice has been published on the website and the Parish Magazine will publish a notice once it resumes printing.*

*Members are aware of junctions around the Parish that have become in increasingly worse. These issues need to be brought to the attention of ESCC Highways. The Clerk will arrange for a meeting with a highway steward and councillors to discuss replacement of signs, road markings and if other actions can be taken.*

**10.4.- Pelham Field** – *it had been agreed at the last meeting that the Chair should approach Strutt and Parker to ask them to put in writing the email response they had received from Lord Chichester previously forwarded to the Clerk. The Chair reported that they continue to insist that the LPC have to go through their client on-boarding process to enable them to do this and they would charge the Parish Council £500 for this to happen.*

*Considering this expense and that it would not change the information available to the Parish Council, a proposal was tabled by the Chair, Cllr. Dart -" As the living person who gifted the land has rejected the proposal of fencing the Field the Parish Council should take no further action on this matter." However, the Council will offer help to the School to ensure the 1997 agreement is enacted. This proposal was seconded by Cllr Weller. A discussion took place and a vote was taken and 4 members agreed this proposal so it was passed. Cllr. Hallam voted against the proposal.*

*Cllr Dart will write a letter for Mrs West for all members to approve.*

**10.5- Pelham Field keys** – *It was agreed for Cllr Crozier to obtain duplicate keys, the Clerk and Cllr Weller will also hold copies of these keys.*

**10.6– Laughton Village Shop**– *The Shop had asked the Parish Council for guidance with regard to parking outside the Shop as the layby has become increasingly congested over the past few months since the COVID-19 pandemic. Obstructions have caused difficulties*

*for the delivery drivers and elderly customers who need to get their essentials as well as blocking the next-door neighbour's driveway. Cllr Dart will discuss the options with the Shop to see what can be done to alleviate this situation.*

*The Clerk will arrange for this to be discussed with the highway steward if the Shop is in agreement.*

**10.6-ESFRS** - Planning for a Safer Future consultation – *Members agreed for all members to email Cllr Weller who will collate a response. The final response will be emailed for all members to agree before being submitted.*

## **11. ITEMS FOR UPDATING AND NOTING**

11.1- Water – The work has begun and will be on going until October

## **12 - CORRESPONDENCE - All correspondence will be circulated and noted at the meetings**

For noting (Previously Circulated or request a copy to be sent)

- Email regarding Cllr Dick Angel
- Wealden Grant Fund for Groups Directly Supporting Residents
- Permitted light aircraft flights to recommence in England
- Covid-19 Update from Nus Ghani MP
- The May Wealden Parish Bulletin
- Staying safe and healthy in lockdown
- COVID-19 - Community Hub update

**These were noted by members**

## **12.1- Correspondence after the agenda was published –**

- News from Nus Ghani MP
- CPRE Sussex springs new newsletter
- ESCC cycling & walking schemes submitted to government

**These were noted by members**

## **13- REPORTS (by leave) NOT FOR DECISION**

**None**

**The meeting closed at 20.53pm**