



## LAUGHTON PARISH COUNCIL



### UNADOPTED Minutes

Minutes of the Parish Council Meeting held on the 21<sup>st</sup> October 2020 at 7pm. Meeting held virtually. This virtual meeting is allowed under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England & Wales) Regulations 2020.

Present: (Chair) Cllr Dart, (Vice Chair) Cllr Weller, Cllr Breeds, Cllr Crozier, Cllr Hallam and Cllr Poore.

3 members of the public present

#### **1. Public Session**

*A member of the public asked to speak in relation to agenda item 9.5.*

*Cllr Dart agreed to bring this item forward on the agenda*

#### **2. Apologies for absence**

*Apologies were received from Cllr Bennett (East Sussex County Councillor) and Cllr Watts (Wealden District Council)*

*Cllr Hallam informed the Clerk she will attend slightly late.*

#### **3. To accept the minutes from the meeting held on Wednesday 15<sup>th</sup> September 2020,**

*The minutes were agreed and will be signed accordingly at the next available opportunity abiding by the social distancing rules set out by the government.*

#### **4. Declarations of interest. To receive notices of declarations personal and prejudicial, in respect of items on this agenda.**

*Cllr Dart declared a personal interest in planning application WD/2020/1886/P04 as the applicant is working for her.*

*Cllr Dart declared a personal interest in planning application WD/2020/1536/FR as she knows the applicant.*

*Cllr Poore declared a personal interest in planning application WD/2020/1808/F as he knows the applicant.*

*Cllr Poore declared a disclosable pecuniary interest in planning application WD/2020/1851/F as this is his planning application*

#### **5. Members to agree confidential items on the agenda for the exclusion of the press and members of the public.**

*None*

## 6. East Sussex County Council and Wealden District Council reports

*Cllr Bennett circulated a report before the meeting.*

*Cllr Watts emailed to suggest members are aware of the community hub information*

## 7. Planning and licence applications

### a) Plans

**WD/2020/1886/P04** - THE BARN, HAMMONDS LODGE FARM, COMMON LANE, LAUGHTON, BN8 6BY. CONVERSION OF EXISTING BARN TO A SINGLE RESIDENTIAL DWELLING

*Laughton Parish Council have the following comments:*

- 1. There are unresolved issues regarding the waste water given that there is no mains drainage in the area*
- 2. We have reservations regarding how appropriate the building is for conversion to residential use, in particular - Is the internal head height adequate and within legal parameters?*
- 3. The appropriateness of the building for conversion to residential.*

**WD/2020/1536/FR** - AVERYS OAK FARM, COMMON LANE, LAUGHTON, BN8 6BY

Description: RETROSPECTIVE APPLICATION FOR THE CONTINUED MIXED USE OF BARN FOR AGRICULTURE AND PRIVATE EQUESTRIAN USE. PLUS, THE CONSTRUCTION OF AN OUTDOOR RIDING ARENA (MANEGE).

*Laughton Parish Council recommended approval of this application*

**WD/2020/1808/F-** COLBRANS FARM, COW LANE, LAUGHTON, BN8 6BZ Description: EXTEND EXISTING OUTBUILDING ATTACHED TO HOUSE AND REALIGN ROOF

*Laughton Parish Council recommend supporting this application subject to the conservation officer approving the changes.*

**WD/2020/1827/LB** - COLBRANS FARM, COW LANE, LAUGHTON, BN8 6BZ Description: EXTEND EXISTING OUTBUILDING ATTACHED TO HOUSE AND REALIGN ROOF

*Laughton Parish Council recommend supporting this application subject to the conservation officer approving the changes.*

### b) To consider any planning applications that have been received after the agenda has been published.

**WD/2020/1455/O-** LAND AT BROYLE PARK FARM, LAUGHTON ROAD, LAUGHTON, BN8 6DB. OUTLINE APPLICATION FOR AGRICULTURAL WORKERS' DWELLING AND DETACHED GARAGE.

*Members agreed to discuss this planning application by email to allow members sufficient time to review the application.*

### c) Planning applications refused, referred, withdrawn or appeals

WD/2020/1185/LDE -Withdrawn

WD/2020/1514/P14- Planning permission required

***These applications were noted***

d) **To note approved responses to applications and appeals approved by email** – (These responses can be found on the Wealden District Council website or by request to the clerk.)

WD/2020/1541/F

WD/2020/1816/F

WD/2020/1794/F

WD/2020/1851/F

***These application decisions were noted***

e) **Other planning matters – to discuss or note any other planning matters brought to the attention of the Parish Council.**

- Responses to Planning Applications – *Cllr Weller discussed the report she created that had been previously circulated. Cllr Weller asked if members could respond to planning applications earlier and avoid last minute responses as this was not efficient. Also, she proposed that different members of the Council should start the discussion process. If this did not happen, the Chair would ask individual councillors to do this.*

*All members agreed with these recommendations*

**A member of the public entered the meeting.**

f) **Licence applications received before or after the agenda has been published.**

*None*

*The Chair brought agenda item 9.5 forward*

#### **9.5 – Christmas Festivities**

**Standing orders were suspended so a member of the public could discuss the circulated email and requests.**

*The member of the public asked if the Parish Council would agree to the siting of the Christmas tree on the village green. Because of the pandemic it was proposed that more lights would be put up.*

**Standing Orders resumed**

*Cllr Dart proposed to form a working party to facilitate the Christmas tree and festivities. Cllr Dart volunteered to be a member of the party. All members agreed to form a working party and for Cllr Dart to be the Council's representative.*

*All members agreed to purchase a Christmas tree up to a cost of £300.00*

*All members agreed the recommendation of more festive lights. The member of the public will email the Clerk with potential costs and options which would be approved by email and then confirmed at the next meeting.*

*The Chair brought agenda item 9.1 forward.*

**Standing orders were suspended so a member of the public could discuss the circulated email and requests.**

*A member of the public spoke in regards to the trees on the Village Green and the pruning required. An email from the Tree Warden had been circulated to members before the meeting. The member of the public generously offered to pay for the work required and this was agreed.*

### **Standing Orders resumed**

#### **9.1.- Village Maintenance**

*Trees – Cllr Dart explained cherry trees should not be pruned in winter as they can get a bacteria. Cllr Crozier reported two trees may need replacing on the village green. Cllr Weller thanked the resident for bringing this to the Council's attention.*

#### **Cllr Hallam entered the meeting 19.45pm**

*Members agreed they are happy for the trees to be pruned at the appropriate time and thanked the resident for their kind contribution.*

### **8. Financial Matters – Authorisation of payments of accounts –To approve accounts for payment – (a schedule of receipts & payments will be presented at the meeting) – list of payments on separate sheet.**

1. **October Payments** – *All members agree these payments*
2. **To review grant application from Wealden Citizen Advice** – *All members agree to make a grant of £250.00*
3. **To review current budget for 2020-21-** *Members reviewed the budget and made the following comments.*  
*The Clerk to chase the tarmac repair payment from ESCC.*  
*ESCC to pay the £1 fee to use the access to the school car park.*  
*Pelham Field maintenance costs have not been requested – The Clerk reported it was previously agreed the School would invoice the Parish Council for the £500.*
4. **Budget** – *To agree budget for 2021-2022 – This will be discussed at the November full council meeting and agreed if tax base available.*

### **9. ITEMS FOR DECISION AND ALLOCATION OF RESOURCES**

**9.1.- Village Maintenance** – *Fingerpost repair – The Clerk reported she is still waiting for a quote from the previous contractor and asked members to agree to ask a new contractor for a quote. All members agreed this process and the quote will be agreed by email.*

**9.2.- Playground Maintenance** – *The Clerk will contact a contractor to fix and replace the gate and gate posts. The playground caps have been ordered and the Clerk will chase these.*  
*The Clerk reported she is still investigating grants for a new playground and will report back at the next meeting.*

**The playground will remain open until further notice abiding by government guidelines.**

**9.3.- Speed Related Issues/concerns in Laughton & B2124** – *Members reported a recent accident which the Clerk will record.*

*Members discussed the recent response from Highways and noted this. Members agreed to acknowledge the letter and enquire in regard to the costing for the coloured tarmac.*

*All agreed this action*

**9.4 – PCSO Items** – *No further items to report to the PCSO and the Clerk is awaiting a response from the email with concerns recently sent.*

**9.6 - Urban verge cutting 2021** – *Members discussed the recent correspondence from ESCC Highways and agreed to stay with option 1. However, the Clerk will email the department and express the Parish Council's concerns about the standard of cut and depth this year which were not sufficient.*

**9.7 - The Roebuck Public House** -*All members agreed for The Roebuck Public house to be re-listed as a community asset.*

*All members agreed for Cllr Dart and Cllr Crozier would fill out the required forms and send to the Clerk to send to Wealden District Council.*

## **10. ITEMS FOR UPDATING AND NOTING**

10.1- Water – *Members noted the repairs have finished and the leaks associated with this have been repaired.*

*Cllr Crozier suggested writing a letter of thanks to the company contracted by South East Water who had carried out the work and this was agreed.*

## **11 - CORRESPONDENCE - All correspondence will be circulated and noted at the meetings For noting (Previously Circulated or request a copy to be sent)**

- Community Hub Updates
- ESCC Updates
- Sussex flu update for all partners - flu clinics protecting those most at risk first

### **These items were noted**

#### **11.1- Correspondence after the agenda was published –**

- This year's Parish Conference - Save the Date
- Planning White Paper Briefing - recording and slides
- CSAG Meetings
- Recognition of your service to the Community
- Notice of East Sussex ALC Ltd Annual General Meeting
- The October Wealden Parish Bulletin
- Wealden SHELAA

### **These Items were noted**

## **12- REPORTS (by leave) NOT FOR DECISION**

*Cllr Crozier attended the cluster focus group meeting and gave a brief outline of the discussions.*

**Meeting Closed at 20.34pm**